

# Rotary Club of Farmington

## Board Meeting Minutes

Sept. 23, 2020

12:00 via Zoom

**Present:** Nate Lehmeyer, Lori Jensen, Barb Svoboda, Linda Landwehr, Jamie Thompson, Sara Butruff, Shannon Nielsen, Desiree Sherry

**Absent:** Wendy Boos, Janie Tutewohl, Jenna Pellicci, Larry Calhoun,

1. Call to Order: 12:15 p.m.
2. Approval of Agenda:
3. Approve Minutes 1<sup>st</sup> – Lori, 2<sup>nd</sup> – Shannon , APIF
4. Secretary's Report ..... Linda Landwehr
  - No August report
  - Club Runner – need committee chairs to attend a meeting to discuss
5. Treasurer's Report .....Larry Calhoun
  - Report attached
  - No verbal report/review. Report submitted after meeting concluded.
6. Fundraising Chair Report ..... Lori Jensen
  - No update at this time.
  - Linda will send committees list to board members.
7. Foundation Chair Report ..... Sara Butruff
  - No change from last month
8. Public Relations Report ..... Barbara Svoboda
  - Nothing to report
  - Has been working on website to repair links
9. Club Admin Chair Report .....Janie Tutewohl
  - i. No report
10. Service Projects Chair Report.....Wendy Boos
  - No report
  - Nate will reach out to Wendy to schedule roadside beautification
11. Membership Chair Report ..... Desiree Sherry
  - Linda will forward 9/22/20 email from potential member to Desiree

- Desiree will reach out to member who didn't Zoom in last week

12. President's Report..... Nate Lehmeyer

- Meeting format
  - i. Weekly meetings to continue via Zoom until end of 2020
    - 1. Will re-evaluate for 2021
  - ii. Re-establish 501 club for in-person opportunities
    - 1. Shannon offered to host and will connect with Jenna & Amanda about a date
  - iii. Motion to approve: Sara – 1<sup>st</sup>, Barb – 2<sup>nd</sup>, APIF
- 2020/21 goals
  - i. Nate will go to rotary.org to find out what is needed

13. New Business

- None

14. Old Business

- None

15. Open Forum - None

16. Adjourn – 12:57 p.m.

- Motion to adjourn: 1<sup>st</sup> – Lori, 2<sup>nd</sup> – Nate – APIF

\* Attachments

|                              |                    |                    |                    |               |
|------------------------------|--------------------|--------------------|--------------------|---------------|
| <b>FARMINGTON ROTARY</b>     |                    |                    |                    |               |
| <b>2020 CLUB BUDGET</b>      |                    |                    |                    |               |
| <b>AS OF 08/31/2020</b>      |                    |                    |                    |               |
|                              |                    |                    |                    |               |
| <b>REVENUES</b>              | <b>2020</b>        | <b>2020</b>        | <b>2020</b>        | <b>% OF</b>   |
|                              | <b>BUDGET</b>      | <b>ACTUAL</b>      | <b>VARIANCE</b>    | <b>BUDGET</b> |
|                              |                    |                    |                    |               |
| INITIATION FEES              | \$0.00             | \$100.00           | \$100.00           | #DIV/0!       |
| CLUB DUES (25)               | \$17,500.00        | \$4,188.65         | -\$13,311.35       | 23.94%        |
| PAID GUES MEALS              | \$200.00           | \$30.00            | -\$170.00          | 15.00%        |
| HAPPY DOLLARS                | \$1,700.00         | \$334.25           | -\$1,365.75        | 19.66%        |
| SENIOR HOLIDAY LUNCHEON      | \$700.00           | \$0.00             | -\$700.00          | 0.00%         |
| INTEREST INCOME              | \$400.00           | \$169.09           | -\$230.91          | 42.27%        |
| CARRYOVER BALANCE            | \$75,000.00        | \$75,000.00        | \$0.00             | 100.00%       |
| MISCELLANEOUS                | \$0.00             | \$6,349.34         | \$6,349.34         | #DIV/0!       |
|                              |                    |                    |                    |               |
| <b>TOTAL REVENUE</b>         | <b>\$95,500.00</b> | <b>\$86,171.33</b> | <b>-\$9,328.67</b> | <b>90.23%</b> |
|                              |                    |                    |                    |               |
| <b>EXPENDITURES</b>          | <b>2020</b>        | <b>2020</b>        | <b>2020</b>        | <b>% OF</b>   |
|                              | <b>BUDGET</b>      | <b>ACTUAL</b>      | <b>VARIANCE</b>    | <b>BUDGET</b> |
|                              |                    |                    |                    |               |
| <b>ADMINISTRATION</b>        |                    |                    |                    |               |
| CHECK/BANKING FEES           | \$150.00           | \$104.30           | -\$45.70           | 69.53%        |
| TAX FILING                   | \$3,000.00         | \$4,085.00         | \$1,085.00         | 136.17%       |
| MEALS                        | \$10,500.00        | \$1,768.54         | -\$8,731.46        | 16.84%        |
| SENIOR HOLIDAY LUNCHEON      | \$2,500.00         | \$0.00             | -\$2,500.00        | 0.00%         |
| ROTARY WEBSITE               | \$300.00           | \$1,024.99         | \$724.99           | 341.66%       |
| COMMUNITY EXPO               | \$200.00           | \$50.00            | -\$150.00          | 25.00%        |
| ADVERTISING                  | \$500.00           | \$0.00             | -\$500.00          | 0.00%         |
| PO BOX AND POSTAGE           | \$250.00           | \$124.20           | -\$125.80          | 49.68%        |
| CARDS AND FLOWERS            | \$350.00           | \$65.89            | -\$284.11          | 18.83%        |
| CLUB SUPPLIES                | \$800.00           | \$259.86           | -\$540.14          | 32.48%        |
| PETS TRAINING                | \$500.00           | \$448.97           | -\$51.03           | 89.79%        |
| ROTARY INTERNATIONAL DUES    | \$3,100.00         | \$1,958.56         | -\$1,141.44        | 63.18%        |
| DISTRICT 5960 DUES           | \$3,600.00         | \$1,208.00         | -\$2,392.00        | 33.56%        |
| CLUB RUNNER ADMINISTRATION   | \$475.00           | \$378.00           | -\$97.00           | 79.58%        |
| QUICK BOOKS COSTS            | \$250.00           | \$125.00           | -\$125.00          | 50.00%        |
| STRIVE PROGRAM               | \$450.00           | \$0.00             | -\$450.00          | 0.00%         |
|                              |                    |                    |                    |               |
| <b>IDENTIFIED DONATIONS</b>  |                    |                    |                    |               |
| ARMFUL OF LOVE               | \$1,000.00         | \$0.00             | -\$1,000.00        | 0.00%         |
| ROTARY FOUNDATION CLUB MATCH | \$2,000.00         | \$1,200.00         | -\$800.00          | 60.00%        |
| POTENTIAL CITY DONATIONS     | \$1,250.00         | \$0.00             | -\$1,250.00        | 0.00%         |
| TRINITY GOLF SPONSORSHIP     | \$500.00           | \$0.00             | -\$500.00          | 0.00%         |
| TOYS FOR TOWN                | \$1,000.00         | \$0.00             | -\$1,000.00        | 0.00%         |
| PATRIOTIC DAY                | \$500.00           | \$0.00             | -\$500.00          | 0.00%         |
| HUMAN TRAFFICING             | \$1,000.00         | \$0.00             | -\$1,000.00        | 0.00%         |

|                                                                       |                    |                    |                     |               |
|-----------------------------------------------------------------------|--------------------|--------------------|---------------------|---------------|
| TO BE DETERMINED DONATIONS                                            | \$11,000.00        | \$17,927.43        | \$6,927.43          | 162.98%       |
| FOUNDATION-SCHOLARSHIPS (4500 AWARDED)                                | \$5,000.00         | \$0.00             | -\$5,000.00         | 0.00%         |
| FOUNDATION-2019 SCHOLARSHIPS                                          | \$750.00           | \$750.00           | \$0.00              | 100.00%       |
| FOUNDATION-360 COMM. PARTNERS FOR SUCCESS                             | \$5,000.00         | \$5,000.00         | \$0.00              | 100.00%       |
| FOUNDATION-POLIO PLUS                                                 | \$500.00           | \$0.00             | -\$500.00           | 0.00%         |
|                                                                       |                    |                    |                     |               |
|                                                                       |                    |                    |                     |               |
| <b>OTHER ITEMS</b>                                                    |                    |                    |                     |               |
| RAMBLE JAM RESERVE                                                    | \$15,000.00        | \$0.00             | -\$15,000.00        | 0.00%         |
| ICONIC PROJECT RESERVE                                                | \$20,000.00        | \$20,000.00        | \$0.00              | 100.00%       |
| ROTARY FUN DOLLARS                                                    | \$500.00           | \$0.00             | -\$500.00           | 0.00%         |
| MISCELLANEOUS                                                         | \$3,000.00         | \$0.00             | -\$3,000.00         | 0.00%         |
|                                                                       |                    |                    |                     |               |
| <b>TOTAL EXPENDITURES</b>                                             | <b>\$94,925.00</b> | <b>\$56,478.74</b> | <b>-\$38,446.26</b> | <b>59.50%</b> |
|                                                                       |                    |                    |                     |               |
| <b>2020 TOTAL BUDGET +/-</b>                                          | <b>\$575.00</b>    | <b>\$29,692.59</b> | <b>\$29,117.59</b>  |               |
|                                                                       |                    |                    |                     |               |
| <b>END OF MONTH BALANCES</b>                                          | <b>CHECKING</b>    | <b>SAVINGS*</b>    | <b>TOTAL</b>        |               |
|                                                                       |                    |                    |                     |               |
| JANUARY                                                               | \$4,434.61         | \$84,658.46        | \$89,093.07         |               |
| FEBRUARY                                                              | \$1,681.84         | \$84,547.95        | \$86,229.79         |               |
| MARCH                                                                 | \$1,215.82         | \$83,829.50        | \$85,045.32         |               |
| APRIL                                                                 | \$1,374.85         | \$78,848.87        | \$80,223.72         |               |
| MAY                                                                   | \$6,817.81         | \$73,730.81        | \$80,548.62         |               |
| JUNE                                                                  | \$880.38           | \$64,456.57        | \$65,336.95         |               |
| JULY                                                                  | \$891.46           | \$62,592.03        | \$63,483.49         |               |
| AUGUST                                                                | \$2,008.60         | \$60,719.11        | \$62,727.71         |               |
| SEPTEMBER                                                             | \$0.00             | \$0.00             | \$0.00              |               |
| OCTOBER                                                               | \$0.00             | \$0.00             | \$0.00              |               |
| NOVEMBER                                                              | \$0.00             | \$0.00             | \$0.00              |               |
| DECEMBER                                                              | \$0.00             | \$0.00             | \$0.00              |               |
|                                                                       |                    |                    |                     |               |
| *\$20,000 of account is reserved for Farmington Rotary Iconic Project |                    |                    |                     |               |